“Doors of wisdom never close”

Benjamin Franklin
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COST OF ATTENDANCE

2017-2018 Costs | Living On/Off Campus | Living at Home w/Family
--- | --- | ---
Tuition and Fees | $47,416 | $47,416
Fees | 6,118 | 6,118
Housing | 9,818 | 0
Dinning | 5,248 | 1,800
Books and Supplies | 1,280 | 1,280
Transportation | 869 | 869
Personal Expenses | 1,835 | 1,835
Total | $72,584 | $59,318

Tuition and fees are fixed costs. These mandatory fees include the general fee, the educational technology fee, and the student health clinical fee.

The housing allowance is based on the median room rate in the University College Houses. To stay within the allowance, be conscious of your room selection and choose it by the Penn Housing deadline. Residential freshmen are required to live in on-campus housing during their first year of enrollment.

The meal allowance represents the cost of one of the first year dining plans through Penn Dining. If you live at home with your family, an allowance for meals away from home is included. Freshmen are required to participate in a meal plan during their first year of enrollment.

The book and supplies allowance provides for the expected annual cost for textbooks and supplies.

The transportation allowance provides for standard commuting. The approximate cost of two round-trips home may be added on a case-by-case basis.

Personal expenses include allowances for clothing, laundry, recreation, etc.

Other Expenses to Consider

Student Health Insurance
As a condition of enrollment, all full-time students are subject to certain requirements, including submission of health and immunization records, coverage for out-patient medical care through the Student Health Service, and maintenance of health insurance coverage for in-patient and catastrophic care. Students who do not provide information about their health insurance coverage, or whose insurance does not meet the University’s guidelines will be automatically enrolled in the Penn Student Insurance Plan (PISP). For costs and details, visit the Student Health Services website at www.vpul.upenn.edu/shs.
**Special Budget Notes**

**Married Students and Students with Dependents**

Penn has limited funds to support the individual non-educational financial needs of married students and students with dependents. Your basic Cost of Attendance includes tuition, fees, books and supplies. Penn expects living and personal expenses to be covered by your spouse's income. If you are not married, or if your spouse is a student, a supplement may be added to the basic cost of attendance to assist you with living expenses. If you need additional funds, you can consider borrowing from the Federal Direct Loan program.

**College of Liberal and Professional Studies**

Your financial aid eligibility is based on the number of courses in which you enroll. Therefore, your costs may differ from the one on the previous page. SFS will determine your cost of attendance from the charges your school places on your student account. If you change your registration plans, e-mail our office so that we can adjust your budget and aid.

Test your financial IQ and pick up some budgeting tips on CashCourse the SRFS financial literacy tool.
HOW FINANCIAL NEED IS DETERMINED

Financial aid is awarded based on your evaluated financial need, as determined by Penn and the Department of Education. Your need is calculated by subtracting your family contribution from your cost of attendance.

Cost of Attendance
− Family Contribution = Financial Need

Family Contribution
Your total family contribution includes contributions from both you, and your parents or spouse, if applicable. Your parents'/spouse's contribution is determined by considering income, assets, family size, number of dependent children in college or private school and the cost of each school, all taxes paid, and special circumstances, such as high medical expenses.

Your student contribution includes a portion of student assets, a portion of dividend and interest income, and savings from summer of 2017 employment. Penn generally expects sophomores, juniors and seniors to save approximately $2,800.

Financial Aid in Future Years
To continue to receive aid, you must apply each year, continue to demonstrate financial need, and remain enrolled full-time. Penn’s grant-based financial aid program enables dependent undergraduates eligible for aid to receive grant-based financial aid packages for 8 academic semesters. If you need additional time to complete your requirements for graduation, please contact our office.
FINANCIAL AID FUNDS FOR INTERNATIONAL STUDENTS

Grants

Penn Grant and University Named Scholarships
These awards are made from either general University funds or specific funds earmarked by the donor for financial aid. Both Penn Grant and Named Scholarships are awarded based on evaluated financial need; however, some donors may have stipulated additional criteria (i.e. school, major, etc.).

Outside Scholarships

When you receive an outside scholarship (i.e., scholarships awarded from non-governmental sources outside the University), you will receive a dollar-for-dollar reduction in the self-help component of your financial aid package. (Self-help includes expected savings from summer earnings, work-study, and student loans that may be awarded to meet need. University grant will be reduced only after all self-help has been eliminated).

You are required to report to Student Financial Services all scholarships or grants awarded to you from any source outside the University. Mail scholarship checks to the address listed on page 16.

Jobs

International Student Job
If your financial aid award includes an international student job, visit the Student Employment website at www.sfs.upenn.edu/seo to search campus jobs.

International Student Job “credit” is not applied to your bill. You will be paid weekly based on the actual hours you work. Be sure to sign up for direct deposit as soon as you arrive on campus. Visit our website for a list of local banks.

Student Loans

Please see our website for information on private loans. International students are required to have a US co-signer.
Grants

Penn Grant and University Named Scholarships

These awards are made from either general University funds or specific funds earmarked by the donor for financial aid. Both Penn Grant and Named Scholarships are awarded based on evaluated financial need; however, some donors may have stipulated additional criteria (i.e. school, major, etc.).

Federal Supplemental Educational Opportunity Grant (FSEOG)

Recipients of this federally funded grant are selected by Penn based on evaluated financial need.

Federal Pell Grant

Eligibility for this federal grant is determined by the U.S. Department of Education, and is based on the FAFSA. The Pell Grant on your financial aid notice is an estimate. Actual credit will be applied to your student account after your FAFSA information has been verified according to federal regulations. Enrollment in fewer than four credit units a semester will affect the amount of your Pell Grant. University Grant will not be available to replace a Pell Grant if you are considered eligible but do not apply, or apply late.

State Grants

The amount of the state grant on your financial aid notice is an estimate. If you receive a state grant that is different from our estimate, or you are awarded such a grant but an estimated grant was not included in your award, your University grant will be adjusted so that your total grant aid remains the same.

Students from the District of Columbia and the states of Delaware, Massachusetts, Ohio, Pennsylvania, Vermont and West Virginia must apply for assistance through their state grant program. Eligibility for these grants is based on the FAFSA. Connecticut, Pennsylvania, Vermont, and the District of Columbia require you to also submit a state application. University Grant will not be available to replace State Grant funds if you missed the deadline. See the FAFSA for your state’s deadline.

Outside Scholarships

When you receive an outside scholarship (i.e., scholarships awarded from non-governmental sources outside the University), you will receive a dollar-for-dollar reduction in the self-help component of your financial aid package. Self-help includes expected savings from summer earnings, Federal and Penn Work-Study and any loan that may be awarded to meet need. University grant will be reduced only after all self-help has been eliminated.

You are required to report to Student Financial Services all scholarships or grants awarded to you from any source outside the University. Mail scholarship checks and correspondence to the address listed on page 16.
Financial Aid Information for U.S. Citizens and Permanent Residents

Student Employment

Federal or Penn Work-Study
Work-Study is awarded as part of your financial aid package. Work-study "credit" is not applied to your bill; you will be paid weekly through direct deposit based on the actual hours you work. For details, visit the Student Employment website at www.sfs.upenn.edu/seo

Federal Student Loans

Federal Direct Loans
You can receive a subsidized and unsubsidized loan for the same enrollment period as long as the total does not exceed the loan limits for your grade level. Your grade level, based on the number of actual credit units earned, determines the amount of your Direct Loan eligibility. See page 9 for loan limits and application instructions.

Note to Transfer and LPS Students: Your Direct Loan will be certified at the freshman grade level unless we have information from The Office of Admissions, or your school, regarding your correct grade level.
FINANCIAL AID FUNDS FOR U.S. CITIZENS AND PERMANENT RESIDENTS

Exit Counseling Requirements for Student Borrowers

Graduating students:
During the last year of your program, you are required to complete Exit Counseling to arrange for repayment of your loan(s). You will receive detailed information and instructions from our office.

Students withdrawing prior to the anticipated graduation date:
Contact our office before leaving campus in order to make arrangements for the repayment of your loan(s).

For students with delayed graduation:
Contact Student Financial Services concerning the delay in your expected graduation date.

Repaying Your Loan

Penn students have found loan repayment to be manageable. For example, the default rate for Penn’s federal loan borrowers is under one percent – well below the national average.

To protect borrowers, The College Cost Reduction Act has provided for income-based repayment on federal loans. The provision states that monthly loan payments on Direct, Direct PLUS, and consolidation loans are limited to 15% of the difference between the borrower’s income and 150% of the federal poverty line, with forgiveness after no more than 25 years. Please visit the Loans section of our website for more information.
FINANCING AND PAYMENT OPTIONS

In addition to the financial aid programs listed on the previous pages, payment plans and private alternative loans are also available. These programs can transform your expenses into affordable monthly payments.

Please read the information below; then review the chart on the following pages. Visit PennPlanOnline, where you can review the programs and calculate monthly payments. Log on through either the SFS or Admissions Decisions website.

A Word About Loans

While no one prefers to borrow, student loans can be an important component in meeting college costs. We recommend that you borrow only what you need, even if you are eligible for a higher amount, and only to accomplish a specific goal, such as:

- in lieu of using your Federal or Penn Work-Study job
- to replace some of the expected summer earnings
- to cover approved expenses not originally included in the standard cost of attendance

Choose Loans Carefully

There are many types of educational loans available to students and their parents:

- **Federal Loans**: Federal loans should be your first choice. They often offer better terms, and may offer loan consolidation and flexible repayment options (e.g. income-based repayment and possible cancellation based on public service). Review the chart on the next page for details.

- **Private Alternative Loans**: A number of private lenders and other financial institutions offer education loans to students. These loans are not subsidized and may carry higher interest rates and fees than federal loans. Often, a cosigner is needed. If you think you need a private loan, visit our website to review alternative loan information.

For More Information

We urge you to educate yourself about educational loans and repayment. In addition to the SFS website, these sites are also helpful; www.collegeboard.com, www.finaid.org.

Test your financial IQ and learn more about borrowing on **CashCourse**, the SRFS financial literacy tool.
## Payment Options for Students

### Federal Direct Loan

**Eligibility**
- U.S. citizen or permanent resident
- Enrolled at least half-time in a degree program

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Annual Maximum for Dependent Students</th>
<th>Annual Maximum for Independent Students*</th>
<th>Limit on Subsidized Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>$5,500</td>
<td>$9,500</td>
<td>$3,500</td>
</tr>
<tr>
<td>Sophomore</td>
<td>$6,500</td>
<td>$10,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>Junior/Senior</td>
<td>$7,500</td>
<td>$12,500</td>
<td>$5,500</td>
</tr>
</tbody>
</table>

Note: The annual maximum may not exceed Penn’s cost of attendance less any other financial you receive.

**Interest Rate**
- **Subsidized**
  - 3.76% for loans disbursed July 1, 2016 - June 30, 2017
  - Interest is subsidized by the federal government during the in-school period for subsidized loans
- **Unsubsidized**
  - 3.76%** for loans disbursed July 1, 2016 - June 30, 2017
  - Interest begins to accrue after first disbursement and may be paid quarterly while in school or capitalized

**Fees**
- origination fee TBD

**Source**
U.S. Department of Education

### Repayment
- **Subsidized**
  - Begins 6 months after graduation or withdrawal from the University
  - May be deferred for graduate study and in certain other circumstances
  - Graduated and income-based options available
- **Unsubsidized**
  - Begins 6 months after graduation or withdrawal from the University with the option to capitalize accrued in-school interest or to begin interest payments while in school
  - Graduated and income-sensitive options available
  - Up to 10 year repayment term; may be extended through consolidation up to 30 years depending on the amount borrowed

### To Apply
- Application Process for a Direct Loan
  - SRFS will notify you of additional steps in the Spring

**Recommended Deadlines***
June 15, 2017

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* Loan amount is also available to dependent students whose parents applied for Federal Direct PLUS and were not eligible.
** Rates are scheduled to change July 1, 2017; fees will change October 1, 2017.
*** Deadline is recommended, however, applications are still accepted after this date.
## PAYMENT OPTIONS FOR PARENTS

<table>
<thead>
<tr>
<th>Parents</th>
<th>Federal Direct PLUS Loan</th>
<th>Penn Payment Plan</th>
</tr>
</thead>
</table>
| **Eligibility** | • Enrolled at least 1/2 time in a degree program  
• U.S. citizen or permanent resident  
• No adverse credit history | Any Penn student |
| **Amounts** | Cost of education minus other financial aid | You determine the amount each semester (Fall and Spring only) |
| **Interest Rate*** | 6.31% for loans disbursed July 1, 2016 - June 30, 2017 | None |
| **Fees*** | origination fee TBD | $45 enrollment fee |
| **Source** | U.S. Department of Education | University of Pennsylvania |
| **Repayment** | • Begins 60 days after final disbursement | Four month payment plans are offered in the Fall and Spring semesters |
| **To Apply** | • File a 2017-2018 FAFSA between January 1 and April 15, 2017 at www.fafsa.ed.gov  
• SRFS will notify you of additional steps in the Spring | [www.sfs.upenn.edu/payment-plan](http://www.sfs.upenn.edu/payment-plan) |
| **Recommended Deadlines** | June 15, 2017 | June 29, 2017 |

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* Rates are scheduled to change July 1, 2017; fees will change October 1, 2017.  

** Deadline is recommended, however, applications are still accepted after this date.
Special Policies

Visit the Special Policies section of the SFS website for more information on this and other topics, or askBEN.

Dependency Status

Federal Policy on Independent Status
You will be considered an independent student for the federal financial aid programs only if you meet at least one of the following criteria for the 2017-2018 academic year:

- you were born before January 1, 1994
- you will be enrolled in a master’s or doctorate program (beyond a bachelor’s degree) at the beginning of the 2017-2018 school year
- you are married as of the day you apply (or you’re separated but not divorced)
- you have children who receive more than half their support from you
- you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you at the time you apply and through June 30, 2018
- you are a veteran of the U.S. Armed Forces. (A veteran includes a student who attended a U.S. service academy and who was released under a condition other than dishonorable. For more details on veteran status, see the explanatory notes on the FAFSA).

The University Policy on Independent Status

Accelerated Nurses
You will be considered independent by Penn, and will not be required to submit parental information, if you are 30 years old by December 31, 2017 and are applying for University-administered funds for the first time.

LPS Students
If you meet the federal policy for independent status, but are not 26 years old by December 31, 2017, the decision to waive parental data is made by Student Financial Services on a case-by-case basis. Students who are not required to submit parental information have typically

- not been claimed as dependents on their parents’ taxes for at least two years, and
- demonstrated self-sufficiency for at least two years.

Off-Campus Living and Financial Aid
Students who live off-campus (i.e. apartment, fraternity/sorority house) receive financial aid based on the same budget as those who live on campus. Therefore, your financial aid is not affected by the decision to live off-campus. To ensure that you have sufficient funds to begin the academic year, we recommend that you complete your online promissory notes and disclosure statements by June 15, 2017. You should be prepared to use your summer savings and other resources to pay off-campus bills (i.e. rent) until your actual financial aid funds are applied to your student account.
**Special Policies**

Visit the Special Policies section of the SFS website for more information on this and other topics, or ask BEN.

**Summer Financial Aid Program**

Penn’s financial aid commitment is to aid you for the academic year. Funds permitting, there is a limited summer financial aid program, consisting of loans and Federal or Penn Work-Study. If you are considering enrolling in summer sessions, keep in mind that you may be incurring debt. Financial aid applications for summer sessions are available in mid-March.

**Study Abroad and Financial Aid**

Your financial aid is based on the program’s budget, as estimated by the Office of International Programs. If the study abroad budget is less than the standard Penn budget, your aid will be reduced, beginning with grant. When the budget is higher, the difference will be covered with additional aid that may include a loan. In either case, your family contribution remains the same.

You will receive aid as if you are on campus, with the exception of a Federal or Penn Work-Study job. Funds that you would receive from this award will be replaced with a loan, to a maximum of $500/semester and the remainder in Penn Grant if you are already grant eligible.

**Summer Waiver Award Program**

In order to broaden the array of summer activities open to students receiving financial aid, the University has established the Summer Waiver Award Program. Students who are accepted to participate in the program will qualify for a waiver of their expected contribution from summer savings. Within guidelines, Penn will waive part, or all, of the required contribution for students whose summer activities qualify for the program.

**Taxability of Grants and Scholarships**

Students receiving financial assistance in the form of grants and scholarships, should be aware that these scholarship awards in excess of tuition, fees, books and supplies required for courses of instruction, are subject to U.S. federal income taxation. In some cases, the University is required by the Internal Revenue Code to withhold federal income tax on scholarship awards to non-resident aliens. Consult your tax advisor if you have any questions.

**Education Tax Credits**

Some families may be eligible for a non-refundable credit against federal income tax liability, or a deduction for qualified payments of tuition and related expenses. Consult your tax advisor about your specific circumstances.
## RECEIVING AND PAYING YOUR BILL

<table>
<thead>
<tr>
<th>E-Bill Sent</th>
<th>Due Date</th>
<th>Bill Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Term</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July 6, 2017</td>
<td>July 25, 2017</td>
<td>E-bill only</td>
</tr>
<tr>
<td>Spring Term</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 6, 2017</td>
<td>January 8, 2018</td>
<td>E-bill only</td>
</tr>
<tr>
<td>Monthly Bills</td>
<td></td>
<td></td>
</tr>
<tr>
<td>you will be notified when your bill is available on Penn.Pay</td>
<td>Approximately 3 weeks after you receive notification</td>
<td>E-bill only</td>
</tr>
</tbody>
</table>

**Penn.Pay**

Penn.Pay is Penn's electronic billing system through which you receive your monthly student account bill. You can also review new activity on a daily basis and opt to pay your bill online. In order for your parents to access Penn.Pay, you must invite them to be “other payers”. See the “MUST-DO” List on page 14 for instructions.

**Receiving Your Bill**

Notification that your student account billing statement is available will be sent to your University email address, beginning with the Fall Term July statement. See the billing schedule below for details.

**Paying Your Bill**

*Online using ACH:* Use Penn.Pay to schedule both the payment date and amount to pay from your checking or savings account. Accounts must be with a U.S. financial institution.

*Online using a major credit card:* Use Penn.Pay and pay with a credit card. A convenience fee will be assessed and will appear on your credit card billing statement. Note that Penn does not receive any compensation or portion of the convenience fee for providing credit card payment options.

*Check:* Pay from a U.S. checking or savings account. Payment remittance slips must accompany your payment and can be printed from Penn.Pay.

*Wire Transfer* See the SRFS website for details, or askBEN at www.srfs.upenn.edu.

*In Person:* Present your payment remittance slip and check to the University Cashier, located in the lobby of the Franklin Building, 3451 Walnut Street. Payment remittance slips can be printed from Penn.Pay.

**Late Payments**

A late payment penalty of 1.5% of any past-due balance will be assessed monthly. A past-due balance may result in your student account being placed on financial hold which can restrict future registration, receipt of your diploma and transcript requests.

*Note that information on this page is accurate at time of publication. Please check the SRFS website for the most up-to-date information.*
SRFS “MUST-DO” LIST

1. Provide your EMERGENCY CONTACT information
   Penn’s Division of Public Safety encourages you to provide personal emergency contact information for use with the UPennAlert Emergency Notification System & Penn Guardian. Providing current information is the best way to ensure you will be reached in the event of an emergency. Partner with Penn by providing a phone number (preferably a cell phone) where you can best be reached. You may also register other contacts such as parents or guardians, so that University officials can communicate with them as well.
   Register for UPennAlert: From Penn InTouch select Profile, privacy & emergency, then Emergency
   Register for Penn Guardian at: http://www.publicsafety.upenn.edu/pennguardian/

2. Give Permission to Share Academic/Financial Information
   The University generally cannot, by federal law (FERPA), discuss your academic or financial records with a third party, including your parents. To authorize Penn to share academic/financial data with a parent, guardian, sponsor or other party, you must designate them explicitly.
   From Penn InTouch, select Profile, privacy & emergency, then Share Academic/Financial Information.

3. Setup PENN.PAY Users and Payment Accounts for your Student Bills
   Penn.Pay is Penn’s electronic billing and payment system. As a student, you can access Penn.Pay with your Penn.Key. To enable others (such as your parents) to also receive and/or pay your bill, and view new daily activity, you must ‘invite’ them as an ‘other payer’.
   From Penn InTouch, select Student Billing Account, then Paying Your Bill/Penn.Pay.

4. Sign up for DIRECT DEPOSIT for your Student Account Refunds, Wages, or other Reimbursements
   Sign up for Direct Deposit to securely deposit funds from Penn to your U.S. bank account. Whether you are entitled to a refund due to overpayment of your student account, receive wages under a University work arrangement, or are due any other University reimbursement, you will need to sign up for direct deposit to receive the funds. Enroll as soon as possible, using a bank local to Penn, or one of your own choosing (the University will accept only one direct deposit account).
   From Penn InTouch, select Student Billing Account, then Enroll in Direct Deposit.

5. Review Your Personal Profile
   Visit Penn People to view and update your biographic and demographic information that is on file with the University.
   From Penn InTouch select Profile, privacy & emergency, then Personal profile to enter your information.

6. Other Privacy Issues
   Visit PennPrivacy to read more about FERPA and follow the Privacy Must Do List to make other privacy choices.
   Note: Revealing passwords or allowing other organizations or individuals to use your personal accounts to access Penn systems is a violation of University policy. Additionally, you compromise your privacy and become vulnerable to identity theft.
**Student Statement of Responsibility**

- I AGREE to report to Student Financial Services any additional resources that become available to me from any source during this academic year, and I understand that any additional resources may result in an adjustment of my financial aid award in accordance with University policy.

- I AGREE to report promptly to Student Financial Services any changes in my or my family’s financial circumstances for this academic year. Examples of such changes are reemployment or loss of employment for a parent, change in college plans for another family member and changes in residency status (from resident to commuter). Should the calculation of my financial need change, I understand that the funds awarded to me may be adjusted accordingly.

- I AGREE that if I withdraw or cease to carry the required number of course units, I will report to Student Financial Services to arrange for repayment of aid advanced to me for which I am no longer eligible.

- I UNDERSTAND that in order to continue to receive the assistance listed on my financial aid notice, I must maintain satisfactory progress in the course of study I am pursuing according to the standards and practices of the University of Pennsylvania.

- I am not in default on any loan made, insured, or guaranteed under federal student assistance programs. I agree to notify Student Financial Services in writing if I am in default or owe a refund of any federal student assistance program.

- I have carefully read this agreement and the information in this booklet and agree to the conditions stipulated. I understand that failure to comply with these provisions could result in cancellation of my financial aid award.

**Non-Discrimination Statement**

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, citizenship status, age, disability, veteran status or any other legally protected class status in the administration of its admissions, financial aid, educational or athletic programs, or other University-administered programs or in its employment practices. Questions or complaints regarding this policy should be directed to the Executive Director of the Office of Affirmative Action and Equal Opportunity Programs, Sansom Place East, 3600 Chestnut Street, Suite 228, Philadelphia, PA 19104-6106; or (215) 898-6993 (Voice) or (215) 898-7803 (TDD).
## How to Contact SFS

<table>
<thead>
<tr>
<th><strong>Website</strong></th>
<th><a href="http://www.srfs.upenn.edu">www.srfs.upenn.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Forms, general information, self-service tools, parent corner, and askBEN, the SRFS 24/7 question and answer tool</td>
</tr>
</tbody>
</table>

### Website

<table>
<thead>
<tr>
<th><strong>Email</strong></th>
<th><strong>General Questions:</strong> <a href="mailto:sfsmail@pobox.upenn.edu">sfsmail@pobox.upenn.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Tuition Prepayment Plan</strong> <a href="mailto:stuloans@pobox.upenn.edu">stuloans@pobox.upenn.edu</a></td>
</tr>
</tbody>
</table>

| **Phone** | 215-898-1988 (SFS) |

| **Fax** | 215-573-5428 |
|         | Fax documents to expedite processing and ensure their security. Use a Coversheet and please include your full name, date of birth, school of enrollment and Penn ID number. |

| **Submit Your Documents Online** | [https://www.sfs.upenn.edu/forms/OnlineDocSubmitForm.php](https://www.sfs.upenn.edu/forms/OnlineDocSubmitForm.php) |

| **Mailing Address for Documents** | Student Financial Services University of Pennsylvania 005 Franklin Building 3451 Walnut Street Philadelphia, PA 19104-6270 |

<table>
<thead>
<tr>
<th><strong>Walk-in Service and Appointments</strong></th>
<th>Room 100 Franklin Building 3451 Walnut Street</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Walk-in Service and Appointments</strong></td>
<td>A Financial Aid Advisor is usually available. Visit <a href="http://www.srfs.upenn.edu/contacts">www.srfs.upenn.edu/contacts</a></td>
</tr>
<tr>
<td><strong>Walk-in Service and Appointments</strong></td>
<td>Call in advance if you wish to schedule an on-campus appointment. Telephone appointments are also available during office hours.</td>
</tr>
</tbody>
</table>

| **Outside Scholarships Correspondence and Checks** | Outside Scholarship Office Student Financial Services University of Pennsylvania 140 Franklin Building 3451 Walnut Street Philadelphia, PA 19104-6270 |

| **Office Hours** | Monday, Wednesday, Thursday & Friday 9 am - 5 pm Tuesday 10 am - 5 pm |
OTHER USEFUL INFORMATION

Penn Websites

Student Financial Services - www.srfs.upenn.edu
Comprehensive information, forms, applications, entrance and exit interviews.

PennPlan online - An interactive financial planning tool
Continuing students: Access through www.srfs.upenn.edu
Transfer students: Access through www.admissions.upenn.edu/decisions

Penn InTouch- https://pennintouch.apps.upenn.edu
A secure gateway to your financial, academic, and biographical information

PennPortal - www.upenn.edu/pennportal
Provides information from all campus sources and enables students to create their own personal, secure reference site.

Campus Express - www.campusexpress.upenn.edu
Offers information and applications for dining, housing and more

University of Pennsylvania - www.upenn.edu

Other Contacts

Penn Offices .......................................................E-mail ........................................................................Phone Number
Student Employment ........................................seomail@pobox.upenn.edu ........................................215-898-6966
Student Health Insurance ...............................shsinsur@pobox.upenn.edu ....................................215-746-3535

Outside Penn ...................................................Website ......................................................................Phone Number
FAFSA ..............................................................www.fafsa.ed.gov ..................................................800-433-3243
Outside Scholarship Listings .........................www.collegeboard.com or www.finaid.com
PROFILE ............................................................www.collegeboard.com ........................................305-829-9793
................................................................................................................. (433-3243)