

OFFICE OF STUDENT FINANCIAL SERVICES  
BRS/PENNANT Operations Calendar  
Spring 2019 through Spring 2020

TERM	GENERATE BILLS	BILL DUE DATE	Pennant Feeder Deadline	INPUT DEADLINE TO SAM - DEPT. GRANTS	Authorized Manual Adjustments Deadline	MONTH END CLOSING	TUIT DIST SNAPSHOT RUN*	BEN CLOSING	
Spring 2019	12/4/2018	1/4/2019	12/1/2018	12/1/2018	12/4/2018	12/19/2018	12/20/2018 Fall (P)	12/31/2019	
	1/8/2019	1/30/2019	1/7/2019	1/7/2019	1/8/2019	1/29/2019	1/30/2019 Fall (F) & Spring (P)	1/31/2019	Classes begin 1/16/19
	2/5/2019	2/28/2019	2/4/2019	2/4/2019	2/5/2019	2/26/2019	2/27/2019 Spring (P)	2/28/2019	Fin D/A ends 2/04/19 (Course selection period)
	3/7/2019	3/30/2019	3/4/2019	3/4/2019	3/7/2019	3/27/2019	3/28/2019 Spring (P)	3/31/2019	
Sum 1 2019	4/2/2019	4/30/2019	4/1/2019	4/1/2019	4/2/2019	4/24/2019	4/25/2019 Spring (P)	4/30/2019	
	5/1/2019	5/30/2019	4/26/2019	4/26/2019	5/1/2019	5/29/2019	5/30/2019 Spring (F) & Summer (P)	5/31/2019	11 week & Sum 1 CLASSES begin 5/28/19
Sum 2 / Fall 2019	6/4/2019	6/30/2019	5/31/2019	5/31/2019	6/4/2019	6/12/2019 Y/E	6/13/2019 Summer (P)	6/28/2019	
	7/8/2019	7/31/2019	7/5/2019	7/5/2019	7/8/2019	7/29/2019	7/30/2019 Summer (P)	7/31/2019	Sum 2 CLASSES begin 7/5/19
	8/4/2019	8/30/2019	8/2/2019	8/2/2019	8/4/2019	8/28/2019	8/29/2019 Summer (P)	8/30/2019	Fall Classes begin 08/27/19
	9/4/2019	9/30/2019	8/30/2019	8/30/2019	9/4/2019	9/25/2019	9/26/2018 Summer (F) & Fall (P)	9/30/2019	Fin D/A ends 9/16/19 (Course selection period)
	10/1/2019	10/30/2019	9/27/2019	9/27/2019	10/1/2019	10/29/2018	10/30/2019 Fall (P)	10/31/2019	
Spring 2020	11/04/2019	11/30/2019	11/1/2019	11/1/2019	11/04/2019	11/25/2019	11/26/2019 Fall (P)	11/29/2019	
	12/3/2019	1/6/2020	11/29/2019	11/29/2019	12/3/2019	12/18/2019	12/19/2018 Fall (P)	12/31/2019	
	1/6/2020	1/30/2020	1/3/2020	1/3/2020	1/6/2020	1/29/2020	1/30/2020 Fall (F) & Spring (P)	1/31/2020	Classes begin 1/15/20
	2/4/2020	2/28/2020	2/3/2020	2/3/2020	2/4/2020	2/26/2020	2/27/2020 Spring (P)	2/28/2020	Fin D/A ends 2/03/20 (Course selection period)
	3/3/2020	3/30/2020	2/28/2020	2/28/2020	3/3/2020	3/26/2020	3/27/2020 Spring (P)	3/31/2020	
	3/31/2020	4/30/2020	3/27/2020	3/27/2020	3/31/2020	4/28/2020	4/29/2020 Spring (P)	4/30/2020	

\*Tuition Distribution Snapshot must be created the morning after BRS Month End Closing.

THIS CALENDAR IS SUBJECT TO CHANGE BASED ON ACADEMIC CALENDAR EVENTS IMPACTING THE DATES LISTED.

	SRS	Pennant
SPRING 2019	19A	201910
SUM 1, 2019	19B	201922
SUM 2, 2019	19B	201924
FALL 2019	19C	201930
SPRING 2020	20A	202010

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**TUIT DIST SNAPSHOT LEGEND**  
P = Preliminary snapshot  
F = Final Snapshot

Note: Do not post any Manual Adjustments prior to the last Financial Drop/Add update of each Semester without consulting with Student Accounts Management.