

## 2019-2020 Verification Worksheet • Independent Student

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. Federal policy states that before awarding Federal Student Aid, we may ask you to confirm the information that you reported on your FAFSA. **You must complete and sign this form**, attach any required documents, and submit all paperwork to Penn’s financial aid office. We may ask for additional information. If you have any questions, please contact our office as soon as possible.

### A. Student’s Information

Name (Last, First, Middle Initial)	Penn ID	
Address	Phone	Email

### B. Family Information

List below the people in your household. Include:

- (1) Yourself and your spouse.
- (2) You, and your spouse’s children, if you and/or your spouse will provide **more than half of their support** from July 1, 2019 to June 30, 2020, or if the children would be required to provide your information if they completed a FAFSA for 2019-2020. Include children who meet either of these standards, even if they do not live with you.
- (3) Other people if they now live with you and you provide **more than half of their support** and will continue to provide more than half of their support through June 30, 2020.
- (4) Include the name of the College/University for any household who will be enrolled at least half time in a degree or certificate program at any time between July 1, 2019 and June 30, 2020. **If more space is needed, attach a separate page.**

Full Name	Age	Relationship	College/University	Enrolled at least ½ time?
		<i>self</i>	<i>University of Pennsylvania</i>	

### C. Student’s/Spouse’s Information to be Verified

STUDENT SECTION (Check one box only)		SPOUSE SECTION (Check one box only)	
<input type="checkbox"/>	I have used the <i>IRS Data Retrieval Tool</i> to transfer my 2017 IRS income tax information into my <a href="http://www.fafsa.gov">FAFSA</a> ( <a href="http://www.fafsa.gov">www.fafsa.gov</a> )	<input type="checkbox"/>	My spouse used the <i>IRS Data Retrieval Tool</i> to transfer the 2017 IRS income tax information into my <a href="http://www.fafsa.gov">FAFSA</a> ( <a href="http://www.fafsa.gov">www.fafsa.gov</a> )
<input type="checkbox"/>	I am unable to or will not use the <i>IRS Data Retrieval Tool</i> . I am submitting a <i>signed</i> copy of my 2017 Tax Return.	<input type="checkbox"/>	My spouse is unable to or will not use the <i>IRS Data Retrieval Tool</i> . I have previously submitted a <i>signed</i> copy of their 2017 Federal Tax Return (with my application) OR I am now submitting a <i>signed</i> copy.
<input type="checkbox"/>	I filed an <i>amended tax return</i> , and I have attached a <i>signed</i> copy of my 2017 IRS Form 1040X “Amended U.S. Individual Income Tax Return” that was filed, along with a <i>signed</i> copy of my 2017 Federal Tax Return.	<input type="checkbox"/>	My spouse filed an amended tax return, and I have attached a <i>signed</i> copy of their 2017 IRS Form 1040X “Amended U.S. Individual Income Tax Return” that was filed and a copy of their 2017 Federal Tax Return.
<input type="checkbox"/>	I was not employed in 2017 and did not file a 2017 Federal Tax Return.	<input type="checkbox"/>	My spouse was not employed in 2017 and did not file a 2017 Federal Tax Return. The parent(s) has attached a copy of the <a href="#">IRS Verification of Non-Filing Letter</a> for 2017 (check Box 7).
<input type="checkbox"/>	I was employed in 2017, but was <b>not required</b> to file a 2017 tax return. I have attached copies of my 2017 W-2’s*	<input type="checkbox"/>	My spouse was employed in 2017, but was not required to file a 2017 tax return. The parent(s) have attached copies of their 2017 W-2’s* and a copy of the <a href="#">IRS Verification of Non-Filing Letter</a> for 2017 (check Box 7).

\*If the 2017 W-2’s are NOT AVAILABLE, please obtain and submit the [2017 Wage and Income Transcript](#) from the IRS (check Box 8).

**D. Certification and Signature:** By signing below, you certify that the information reported is complete and correct. The student must sign and date. The spouse’s signature is not required.

Student’s Signature (Required)	Date	Spouse’s Signature (Optional)	Date
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**WARNING: If you purposely submit false or misleading information you may lose federal aid funding, be fined, and/or go to prison. You should make a copy of this worksheet and all forms submitted for your records.**