



Student Financial Services
 University of Pennsylvania
 005 Franklin Building
 3451 Walnut Street
 Philadelphia, PA 19104-6270
 www.sfs.upenn.edu
 Fax: (215) 573-5428

Cover Sheet and Tax I.D. / Non-Tax Filer Form Academic Year 2018-2019

Use a Cover Sheet each time you submit documents

DO NOT submit duplicate documents

Submit online at: <https://www.sfs.upenn.edu/forms/OnlineDocSubmitForm.php>

OR

Fax to 215-573-5428 (documents are received electronically)

Be sure to fax both sides of 2-sided documents

Student Information Check one: Applicant Undergraduate (Penn) Student Graduate/Professional (Penn) Student

Penn I.D. _____ Email _____

Last Name _____ First _____ Initial _____ Birthdate _____

Parent Information

Parent 1 Full Name _____ Custodial Noncustodial

Parent 2 Full Name _____ Custodial Noncustodial

Please note the **documents you are submitting** with this cover sheet below: Number of pages: ____

_____	_____
_____	_____
_____	_____

Non-Tax Filers (if you or your parents will not file taxes for 2016 you are required to complete this section)

I, **the student**, certify that I did not file and am not required to file an income tax return for 2016.

I/we, **the parent(s)**, certify that I/we did not file and am/are not required to file an income tax return for 2016.

Certification and Signature

I/we certify that the information provided on all financial aid applications is true, complete, and correct to the best of my knowledge.

Student signature _____ Date _____

Parent signature _____ Date _____